

Summit Career Center - Case Management/Peer Support

*2025 Montana Opioid Abatement Trust
Grants-second half of 2025*

Summit Career Center

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Application Form

Region Selection

To collaborate with someone else on this request, click the blue "Collaborate" button in the top-right corner.

Project Name*

Summit Career Center - Case Management/Peer Support

You may only select one Abatement Region, if you are applying for funding from more than one region you will need to fill out and submit a separate application for each region.

Select Multi County Abatement Region OR Metro Region*

Select the Multi-County Abatement Region **OR** the Metro Region you are requesting grant funds from. Click [HERE](#) for a detailed map of Multi-County Regions and Metro Regions.

Ravalli County Metro Region

Regional Funding Request*

If you are applying to multiple regions, please select all the regions to which you are submitting applications.

Ravalli Metro Region

Application Overview

About the Organization/Program*

Give a brief description of the Organization/Program/Project. Include the mission statement and the services provided.

Summit Career Center is a nonprofit organization fostering economic and spiritual empowerment by helping motivated adults in Ravalli and Missoula counties grow personally and succeed professionally through career and community development. Its mission is to empower motivated adults through tuition-free personal development and career training that prepare them to secure living-wage jobs and achieve long-term economic stability. The program is structured as a six-month, tuition-free model that begins with personal development coursework to strengthen essential skills such as accountability, leadership, problem solving, and teamwork. Students then continue into vocational training in high-demand fields like healthcare, business, construction, and technical trades, earning industry-recognized certifications.

To address barriers to success, the program provides monthly stipends, and transportation support, and requires students to maintain sober living, verified through regular screenings. Family engagement is encouraged through Family Gathering Meals, every other Tuesday, at both the Missoula and Stevensville locations, where students and their families share nutritious meals, build community, and practice positive relationship skills. Summit also partners with local and regional employers to ensure training aligns with

workforce needs and offers career fairs, training, and advocacy as a community resource. Through this holistic approach, Summit Career Center helps participants grow personally, secure meaningful employment, and thrive in their families and communities.

What category does the program fit into*

Check the category/categories the program fits into. You may select more than one option.

Click [HERE](#) for a list of approved opioid remediation uses

Recovery

Exhibit E List of Opioid Remediation Uses

Schedule A - select all that apply

E. EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES

Exhibit E List of Opioid Remediation Uses

Schedule B - select all that apply

B. SUPPORT PEOPLE IN TREATMENT & RECOVERY

C. CONNECTIONS TO CARE

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

How does the program meet the Opioid Remediation Guidelines*

Provide a detailed explanation of how the program fits into the approved Opioid Remediation Guidelines selected in the above question.

Please be specific

Summit Career Center (SCC) is a nonprofit, faith-based organization supporting prevention of substance use and promoting economic stability through personal and professional development, job placement, vocational training, and family support services. SCC integrates emotional resilience, peer support, and recovery-based education to deter individuals at risk of opioid misuse and other substance use disorders.

With this grant, SCC intends to hire a full-time Case Manager who will serve as .5 FTE Peer Support and .5 FTE Career Services Case Management. This dual role ensures that participants receive both recovery-based peer mentoring and structured career pathway support. The Peer Support function will expand warm hand-off and recovery services (E), offering ongoing encouragement, accountability, and connection to care for individuals in treatment and recovery (B, C). The case management function will focus on guiding participants through personal development and career training, supporting employment goals, and providing wraparound services such as referrals, childcare access, and transportation assistance.

SCC requires sobriety throughout participation, verified through routine toxicology screenings (B.H.13), and engages closely with treatment courts, social service agencies, and child protective services to connect

criminal justice-involved individuals and those in recovery to training and career opportunities (D). SCC has demonstrated success in assisting people with substance use disorder and prior felony convictions in finding sustainable employment, including graduates who have secured meaningful careers in healthcare and the trades.

By combining peer support with case management for career services, this new position directly meets the Opioid Remediation Guidelines by expanding recovery services, supporting people in treatment, improving connections to care, and addressing the needs of justice-involved individuals.

New Program or Existing*

Is the funding intended for a new program or to expand an existing program?

A proposed supplement or expansion to a program.

Fiscal Information

Requested Amount*

\$42,745.00

Program Budget*

How will the funds be allocated? Attach a detailed line item budget breakdown for the program. If the funds are intended for a multi-year program please specify the amount budgeted for each year.

Case_Manager_Peer_Support_Project_Budget.xlsx

Source of Funding*

Does the program currently receive funding from another source? If yes, please explain in detail. (i.e. amount, funding source, etc.)

Grant funding is intended for the creation or expansion of opioid prevention, treatment, and recovery projects. The money is **NOT** meant to replace or supplant existing funding.

Summit Career Center (SCC) is currently funded through a combination of private donors, foundation grants, and community partnerships, all of which support the organization's general operations, personal development coursework, and career training programs. These existing funds sustain SCC's core mission of providing tuition-free education and job readiness services.

This grant request is specifically for the creation of a new position that expands opioid prevention, treatment, and recovery services. SCC intends to hire a full-time Case Manager who will serve half-time as a Peer Support Specialist (PSS) with substance use recovery experience and half-time as a Career Services Case Manager. This dual role is designed to provide both recovery-focused peer mentoring and structured career guidance for students, directly addressing the needs of those in treatment, recovery, or at risk of relapse.

The grant would fund the salary and training of this position, ensuring that our Ravalli County location has consistent support. Funding would also cover state-required training and certification for the Peer Support

Specialist, creating a credentialed professional who can blend lived recovery experience with formal workforce development support. SCC plans to recruit candidates through treatment courts, social service advocates, or ideally, a program graduate seeking to contribute to the solution.

If approved, funding would cover:

Peer Support/Case Manager Salary (full-time): \$41,600

Montana Required Training: \$750

Certification: \$125

Total Request: \$42,475

Do you have a Fiscal Agent*

Yes

Fiscal Agent Contact Info

Fiscal Agent Name*

Vince Jaramillo

Fiscal Agent Email Address*

vincesj@aol.com

Program Abstract

Program Description*

Describe the objectives of this project. Provide a detailed overview of the program, including its purpose, priorities & objectives, and intended results.

Ravalli County continues to face some of the highest poverty levels in Montana, and many residents are single mothers, veterans, prior substance abusers, and individuals who have struggled with unstable work histories due to limited soft skills, lack of training in the trades, or personal barriers. Rising housing costs, scarce rental availability, and family stress have also contributed to increased cases of substance abuse and domestic violence. While living-wage jobs exist in trades such as construction, healthcare, and technical services, they often require certifications and strong interpersonal skills—resources that are not easily accessible to low-income individuals in Ravalli County.

Summit Career Center addresses these challenges by providing tuition-free personal development and career training that leads to industry-recognized certifications and placement into jobs paying a minimum of \$17 per hour. Participants are recruited for their motivation to change and are supported in a family-oriented environment that fosters accountability, healthy relationships, and personal leadership. Each participant, called a “leader,” commits to maintaining sobriety, verified by drug testing, and to meeting standards of

attendance and performance. With the support of staff and volunteers, students develop both technical skills and the soft skills needed to sustain employment.

This project expands Summit's impact in Ravalli County by hiring a Case Manager who will serve half-time as a Peer Support Specialist and half-time as a Career Services Case Manager. This dual role strengthens recovery support for individuals impacted by substance use while guiding them through personal development and into stable employment. The Peer Support component provides encouragement, accountability, and relapse prevention, while the case management side ensures participants receive career coaching, job readiness training, and direct connections to local employer partners. This blend of peer support and career services helps individuals in recovery not only maintain sobriety but also achieve long-term stability through meaningful employment.

Specific Goals*

Describe the primary goals your program seeks to achieve. For each goal, explain how the program intends to accomplish it.

Summit Career Center's primary goal in Ravalli County is to move individuals and families out of poverty and into long-term stability through tuition-free personal development and career training. Many Ravalli residents are single mothers, veterans, or individuals with a history of substance use who have faced unstable work and low wages due to a lack of training and personal support. SCC seeks to provide these residents with the tools and support needed to break cycles of poverty, addiction, and trauma by preparing them for certification-based, living-wage careers.

To measure progress, SCC uses comprehensive pre- and post-program assessments that evaluate growth in accountability, problem solving, teamwork, leadership, and other critical skills. Students typically enter the program scoring between -30 and -50 in these areas and, after completing the personal development phase, achieve scores of +40 to +50. About 80% of students graduate from this phase, and nearly all continue through vocational training, earning industry-recognized certifications that lead to employment at wages of \$17 per hour or higher, with many graduates securing jobs above \$20 per hour.

Short-term, SCC intends to expand its involvement in prevention, treatment, and recovery support for Ravalli County residents impacted by substance use disorder. This includes integrating peer support and case management to help participants maintain sobriety, rebuild family stability, and prepare for long-term employment. Long-term, SCC's goal in Ravalli County is to graduate 40-50 leaders each year, representing individuals who are no longer living at a poverty-level wage. Each graduate impacts not only their own life but also their family and community, creating generational change.

Additionally, SCC is committed to strengthening partnerships with Ravalli County employers, nonprofits, and social service agencies to ensure that program graduates are connected with sustainable jobs, supportive services, and a community of care. Alumni from the Stevensville program are also actively engaged, returning as volunteers, mentors, and speakers to inspire new participants. This cycle of training, employment, and community reinvestment ensures that Ravalli County residents are supported in building lasting stability and economic independence.

Evaluation Method*

Please explain in detail how you will gauge the effectiveness and overall impact of the program. What specific evaluation methods, tools, or metrics will you use to measure success.

Summit Career Center evaluates program effectiveness through a structured system of assessments, progress tracking, and long-term outcome measurement. At the beginning of the program, all participants complete a comprehensive skills assessment that measures areas such as accountability, leadership, problem solving,

teamwork, self-awareness, and social responsibility. Students typically enter with low scores (between -30 and -50), reflecting barriers created by poverty, trauma, or substance use. After completing the personal development coursework, students retake the assessment, where scores consistently rise to +40 to +50. This pre- and post-assessment model provides a clear, data-driven indicator of personal growth and readiness for employment.

In addition to assessments, SCC tracks academic progress, certification attainment, and graduation rates. Approximately 80% of participants graduate from the personal development phase, and nearly all continue through vocational training to earn industry-recognized certifications. Employment outcomes are another critical metric, with the majority of graduates placed into living-wage careers starting at \$17 per hour or higher. These outcomes are monitored through job placement data, employer feedback, and wage tracking.

SCC also measures program impact through participant and alumni surveys, case management records, and peer support reports. These tools capture qualitative data on family stability, recovery progress, and community reintegration, particularly for those with prior justice involvement or a history of substance use. Alumni engagement provides additional feedback, as former participants regularly return to volunteer, mentor, and share their career success stories, offering a longitudinal perspective on program impact.

Data Source*

What data or evidence will you collect to show you are meeting your program goals? What specific information, metrics and documentation will you provide to demonstrate the program objectives have been achieved.

Summit Career Center will collect both quantitative and qualitative data to demonstrate achievement of program goals in Ravalli County. A primary source of data will be the comprehensive pre- and post-program skills assessment, which measures growth in accountability, leadership, problem solving, teamwork, self-awareness, and social responsibility. Initial scores, typically between -30 and -50, will be compared to post-program scores, which consistently rise to +40 to +50, to document measurable personal growth.

Additional quantitative data will include:

Enrollment and graduation numbers from the personal development phase and vocational training programs. Certification attainment rates in industry-recognized fields.

Employment placement data, including job titles, wages, and benefits, with verification from employer partners.

Wage benchmarks, requiring all graduates to secure jobs paying a minimum of \$17 per hour, with tracking of those exceeding \$20 per hour.

Qualitative data will be gathered through participant and alumni surveys, case management notes, and peer support records. These will provide information on family stability, recovery progress, community reintegration, and participant satisfaction. Alumni engagement—such as returning to volunteer, mentor, or share success stories—will also be documented as evidence of long-term program impact.

Awareness*

How do you plan to create awareness of this program? Briefly describe what action the program plans to take to create awareness in the community.

Summit Career Center creates awareness of its programs in Ravalli County through a strong presence in the community, intentional partnerships, and direct outreach. SCC maintains a Facebook page where residents can ask questions, share posts, and access application information. The program also has a presence on Nextdoor, Craigslist, and its own website, which highlights program history, staff, and enrollment opportunities. Flyers are distributed at local businesses, churches, and government offices to increase visibility.

SCC staff regularly present to treatment courts, probation and parole officers, and child protective services in Ravalli County to connect potential participants with training and recovery support. Additional outreach includes working with Mountain Home (supporting young mothers), local recovery organizations such as Crosswinds Recovery, local food banks, and school guidance counselors to identify families who may benefit. SCC staff also attend community service provider meetings and job fairs, where they connect employers with graduates and promote the program's success.

Family Gathering Meals in Stevensville serve as both a community-building activity and an awareness tool, inviting families into a supportive environment where SCC can demonstrate its impact. Graduates themselves are also one of the most powerful awareness tools, spreading the word through personal success stories, word of mouth, and by excelling as employees with partner businesses. This visibility encourages employers to hire more SCC graduates and inspires other Ravalli County residents to apply. Through these combined efforts, SCC ensures that those most in need of training, recovery support, and stable employment have clear access to the program.

Additional Documents

Tax Exempt Organization*

By clicking this box you are confirming the applying organization is a tax exempt organization.

Yes

Tax Exempt Determination Letter*

Please upload a copy of the Organization 501(C)(3) Tax Exempt Determination Letter.

IRS Acceptance Letter.pdf

Use this section to upload or explain any additional information regarding the program/organization. ie. a detailed budget projection, program/organization history, etc.

Upload #1

Upload #2

Upload #3

Additional Information

File Attachment Summary

Applicant File Uploads

- Case_Manager_Peer_Support_Project_Budget.xlsx
- IRS Acceptance Letter.pdf

**Summit Career Center - Case Management/Peer Support Position
Budget 1 Year: 2026**

Line Item	Amount (\$)
Salary (Full-Time Case Manage	41600
Montana Required Training	750
Certification	125
Total Project Budget	42475

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 14 2020

FORT OWEN RANCH FOUNDATION
PO BOX 711 100 FT OWEN RANCH RD
STEVENSVILLE, MT 59870

Employer Identification Number:
83-2776593
DLN:
29053134302010
Contact Person:
GABRIEL B DASHTO ID# 36005
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 22, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

FORT OWEN RANCH FOUNDATION

Sincerely,

Stephen A. Malton

Director, Exempt Organizations
Rulings and Agreements
